

Weekly Planning Chart

			Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Roles	Goals	Weekly Priorities	Daily Priorities	Daily Priorities	Daily Priorities	Daily Priorities	Daily Priorities	Daily Priorities	Daily Priorities
			<i>Appointments</i>	<i>Appointments</i>	<i>Appointments</i>	<i>Appointments</i>	<i>Appointments</i>	<i>Appointments</i>	<i>Appointments</i>
➔			7	7	7	7	7	7	7
			8	8	8	8	8	8	8
➔			9	9	9	9	9	9	9
			10	10	10	10	10	10	10
➔			11	11	11	11	11	11	11
			12	12	12	12	12	12	12
➔			1	1	1	1	1	1	1
			2	2	2	2	2	2	2
➔			3	3	3	3	3	3	3
			4	4	4	4	4	4	4
➔			5	5	5	5	5	5	5
			6	6	6	6	6	6	6
➔			7	7	7	7	7	7	7
			Evening	Evening	Evening	Evening	Evening	Evening	Evening

- # First, add your Roles in decending order of priority (e.g. Child of God, Spouse, Parent, Work Colleague, Supervisor, Musican, volunteer...
- # Second, include your goals for each of these roles over the week.
- # Third, place key priorities in order to achive the goals of your roles.
- # Fourth, Now add these key priorities in your week.
- # Now you are ready to plan your weeks other activities.

